

INFORMATSIOON JA DOKUMENTATSIOON
Rahvusraamatukogude töö kvaliteedi hindamine

Information and documentation
Quality assessment for national libraries
(ISO 21248:2019, identical)

EESTI STANDARDI EESSÕNA**NATIONAL FOREWORD**

See Eesti standard EVS-ISO 21248:2019 „Informatsioon ja dokumentatsioon. Rahvusraamatukogude töö kvaliteedi hindamine“ sisaldab rahvusvahelise standardi ISO 21248:2019 „Information and documentation. Quality assessment for national libraries“ identset ingliskeelset teksti.	This Estonian Standard EVS-ISO 21248:2019 consists of the identical English text of the International Standard ISO 21248:2019 „Information and documentation. Quality assessment for national libraries“.
Ettepaneku rahvusvahelise standardi ümbertrüki meetodil ülevõtuks on esitanud EVS/TK 22, standardi avaldamist on korraldanud Eesti Standardikeskus.	Proposal to adopt the International Standard by reprint method has been presented by EVS/TK 22, the Estonian Standard has been published by the Estonian Centre for Standardisation.
Standard EVS-ISO 21248:2019 on jõustunud sellekohase teate avaldamisega EVS Teataja 2019. aasta septembrikuu numbris.	Standard EVS-ISO 21248:2019 has been endorsed with a notification published in the September 2019 issue of the official bulletin of the Estonian Centre for Standardisation.
Standard on kättesaadav Eesti Standardikeskusest.	This standard is available from the Estonian Centre for Standardisation.

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See dokument määratleb terminid rahvusraamatukogude töö kvaliteedi hindamiseks ja kirjeldab järgmisi hindamismeetodeid:

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Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular, the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

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For an explanation of the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see www.iso.org/iso/foreword.html.

This document was prepared by Technical Committee ISO/TC 46, *Information and documentation*, Subcommittee SC 8, *Quality — Statistics and performance evaluation*.

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at www.iso.org/members.html.

Introduction

This document is concerned with the evaluation of national libraries.

It provides guidance on the use of performance indicators regarding the quality of services in national libraries and on methods for assessing the impact and value of national libraries.

[Clause 5](#) resumes the work done in ISO/TR 28118:2009 where, for the first time, a specific evaluation method was described for national libraries. This document establishes a set of performance indicators that are adapted to the mission and functions of national libraries. [Annex A](#) specifies how the indicators are intended to be calculated and used.

In [Clause 6](#), this document describes methods for identifying and proving the impact of national libraries on individuals, institutions and on society. The methods described in [Clause 6](#) do not reflect all possible methods or evaluation techniques, but are those seen to be most effective for assessing impact of national libraries. [Annex B](#) gives examples of impact surveys, considering different user groups of national libraries.

The texts in this document are partly based on ISO 11620 and ISO 16439.

Information and documentation — Quality assessment for national libraries

1 Scope

This document defines terms for the quality assessment of national libraries and specifies the following methods for the assessment:

- performance measurement, and
- impact assessment.

The results of both methods are of special interest for comparison over time within the same library. Comparisons between libraries are possible if differences in the mandate, tasks and constituencies of the libraries are taken into account.

Not all methods described in this document apply to all national libraries. Limitations of the applicability of individual methods are specified in the descriptions.

This document is not intended to exclude the use of performance indicators or of methods for impact assessment not specified in it.

This document does not cover web archiving, but refers to ISO/TR 14873 for statistics and quality issues for this new task of national libraries.

2 Normative references

There are no normative references in this document.

3 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

ISO and IEC maintain terminological databases for use in standardization at the following addresses:

- ISO Online browsing platform: available at <https://www.iso.org/obp>
- IEC Electropedia: available at <http://www.electropedia.org/>

3.1

access

successful request of a library-provided online service

Note 1 to entry: An access is one cycle of user activities that typically starts when a user connects to a library-provided online service and ends by a terminating activity that is either explicit (by leaving the database through log-out or exit) or implicit (timeout due to user inactivity).

Note 2 to entry: Accesses to the *library website* (3.46) are counted as *virtual visits* (3.97).

Note 3 to entry: Requests of a general entrance or gateway page should be excluded.

Note 4 to entry: If possible, requests by search engines should be excluded.

[SOURCE: ISO 2789:2013, 2.2.1]