



ECONOMIC COMMISSION FOR EUROPE

# **Trade Data Elements Directory**

## **UNTDED 1993**

### **Vol. I - Standard Data Elements**

**ISO 7372: 1993**



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## NOTE

This edition supersedes the first version of 1990 of the UNTDED.

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## Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International Organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

Draft International Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an International Standard requires approval by at least 75 % of the member bodies casting a vote.

International Standard ISO 7372 was prepared by the United Nations Economic Commission for Europe (UN/ECE) as UN/ECE document ECE/TRADE/TDED(93) and adopted by Technical Committee ISO/TC 154, Documents and data elements in Administration, Commerce and Industry; and is maintained by a joint ISO-UN/ECE Maintenance Agency (see section 2).

Volume I of the Directory constitute International Standard ISO 7372. Annexes A, B, C and D of this International standard are for information only.

Volume II includes the User Code List. The preparation and maintenance of Vol. II is an activity of the UN/ECE.

Volume III is a Compendium of Trade Facilitation Recommendations. The preparation and maintenance of Vol. III is a joint activity of the UN/ECE and the UN Conference on trade and Development (UNCTAD), Special Programme for Trade Efficiency (SPTE).

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**VOLUME II**  
**VOLUME III**

**USER CODE LIST**  
**COMPENDIUM OF TRADE FACILITATION**  
**RECOMMENDATIONS**

## Section

### 1. INTRODUCTION

This Directory has been compiled on the basis of the work within the ECE Working Party on Facilitation of International Trade Procedures (WP.4), which has adopted agreed sets of standard data elements for various areas of application. Volume I of the Directory constitute International Standard ISO 7372. Volume II includes the User Code List and Volume III a Compendium of Trade Facilitation Recommendations.

#### 1.1. Scope

The standard data elements included in this Directory are intended to facilitate interchange of data in international trade.

These standard data elements can be used with any method for data interchange on paper documents as well as with other means of data communication: they can be selected for transmission one by one, or used within a particular system of interchange rules, e.g. the United Nations rules for Electronic Data Interchange for Administration, Commerce and Transport (UN/EDIFACT), developed within the United Nations Economic Commission for Europe (UN/ECE) and published as International Standard ISO 9735.

#### 1.2. References

##### 1.2.1. International Standards<sup>(1)</sup>

The following standards contain provisions which, through reference in this text, constitute provisions of this International Standard. All standards are subject to revision, and parties to agreements based on this International Standard are encouraged to investigate the possibility of applying the most recent editions of the standards indicated below. Members of IEC and ISO maintain registers of currently valid International Standards

ISO 216	Writing paper and certain classes of printed matter - Trimmed sizes - A and B series
ISO 639: 1988, ISO 1000: 1992	Code for the representation of names of languages Bilingual edition SI units and recommendations for the use of their multiples and of certain other units
ISO 2382-1: 1984 ISO 2784: 1974	Data processing - Vocabulary Continuous forms used for information processing - Sizes and sprocket feed holes
ISO 2955: 1983	Information processing - Representation of SI and other units for use in systems with limited character sets
ISO 3166: 1993	Codes for the representation of names of countries
ISO 3535: 1977	Forms design sheet and layout chart

(1) Available from the International Organization for Standardization (ISO), 1, Rue de Varembe CH - 1211 Geneva 20

ISO 4217: 1990	Codes for the representation of currencies and funds
ISO 6346: 1984	Freight containers - Coding, identification and marking
ISO 6422: 1985	Layout Key for trade documents
ISO 8601: 1988	Data elements and interchange formats - information interchange - representation of dates and times
ISO 8859-1: 1987	Information processing - 8 bit single-byte coded graphic character sets- Part 1: Latin alphabet No. 1
ISO 8859-2: 1987	Information processing - 8 bit single-byte coded graphic character sets- Part 2: Latin alphabet No. 2
ISO/IEC 8859-5: 1988	Information processing - 8 bit single-byte coded graphic character sets- Part 5: Latin/Cyrillic alphabet
ISO 8859-7: 1987	Information processing - 8 bit single-byte coded graphic character sets- Part 7: Latin/Greek alphabet

### 1.2.2. UN/ECE Recommendations<sup>(2)</sup>

Recommendation No. 1,	United Nations Layout Key for Trade Documents
Recommendation No. 3,	ISO Country Code - Code for Representation of Names of Countries
Recommendation No. 5,	Abbreviations of INCOTERMS - Alphabetic Code for Incoterms 1953
Recommendation No. 6,	Aligned Invoice Layout Key for International Trade
Recommendation No. 7,	Numerical Representations of Dates, Time and Periods of Time
Recommendation No. 8,	Unique Identification Code Methodology - UNIC
Recommendation No. 9,	Alphabetic Code for the Representation of Currencies
Recommendation No. 11,	Documentary Aspects of the International Transport of Dangerous Goods
Recommendation No. 12,	Measures to Facilitate Maritime Transport Documents Procedures
Recommendation No. 15,	Simpler Shipping Marks
Recommendation No. 16,	Code for Ports and other Locations (LOCODE)
Recommendation No. 17,	Abbreviations for Terms of Payment - PAYTERMS
Recommendation No. 19,	Code for Modes of Transport
Recommendation No. 20,	Codes for Units of Measurement
Recommendation No. 21,	Codes for Types of Cargo, Packages and Packaging Materials
Recommendation No. 22,	Layout Key for Standard Consignment Instructions
Recommendation No. 23,	Freight Cost Code - FCC. Harmonization of the description of freight costs and other charges

<sup>(2)</sup> Available from the UN/ECE Trade Division, Palais des Nations CH-1211, Geneva 10 (Volume III of UNTDED)