

**Technical product documentation - Lettering -
Part 2: Latin alphabet, numeral and marks**

EESTI STANDARDI EESSÕNA

NATIONAL FOREWORD

Käesolev Eesti standard EVS-EN ISO 3098-2:2000 sisaldab Euroopa standardi EN ISO 3098-2:2000 ingliskeelset teksti.

Standard on kinnitatud Eesti Standardikeskuse 13.10.2000 käskkirjaga ja jõustub sellekohase teate avaldamisel EVS Teatajas.

Standard on kättesaadav Eesti standardiorganisatsioonist.

This Estonian standard EVS-EN ISO 3098-2:2000 consists of the English text of the European standard EN ISO 3098-2:2000.

This standard is ratified with the order of Estonian Centre for Standardisation dated 13.10.2000 and is endorsed with the notification published in the official bulletin of the Estonian national standardisation organisation.

The standard is available from Estonian standardisation organisation.

ICS 01.100.01

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English version

Technical product documentation - Lettering - Part 2: Latin
alphabet, numeral and marks (ISO 3098-2:2000)

Documentation technique de produits - Ecriture - Partie 2:
Alphabet latin, chiffres et signes (ISO 3098-2:2000)

Technische Produktdokumentation - Schriften - Teil 2:
Lateinische Schriftzeichen, Ziffern und Zeichen (ISO 3098-
2:2000)

This European Standard was approved by CEN on 1 May 2000.

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This European Standard exists in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN member into its own language and notified to the Central Secretariat has the same status as the official versions.

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EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG

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Foreword

The text of the International Standard ISO 3098-2:2000 has been prepared by Technical Committee ISO/TC 10 "Technical drawings, product definition and related documentation" in collaboration with CEN/CMC.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by November 2000, and conflicting national standards shall be withdrawn at the latest by November 2000.

According to the CEN/CENELEC Internal Regulations, the national standards organizations of the following countries are bound to implement this European Standard: Austria, Belgium, Czech Republic, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Luxembourg, Netherlands, Norway, Portugal, Spain, Sweden, Switzerland and the United Kingdom.

Endorsement notice

The text of the International Standard ISO 3098-2:2000 was approved by CEN as a European Standard without any modification.

NOTE: Normative references to International Standards are listed in annex ZA (normative).

Annex ZA (normative)
Normative references to international publications
with their relevant European publications

This European Standard incorporates by dated or undated reference, provisions from other publications. These normative references are cited at the appropriate places in the text and the publications are listed hereafter. For dated references, subsequent amendments to or revisions of any of these publications apply to this European Standard only when incorporated in it by amendment or revision. For undated references the latest edition of the publication referred to applies.

<u>Publication</u>	<u>Year</u>	<u>Title</u>	<u>EN</u>	<u>Year</u>
ISO 3098-0	1997	Technical product documentation - Lettering - Part 0: General requirements	EN ISO 3098-0	1997

**Technical product documentation —
Lettering —**

**Part 2:
Latin alphabet, numerals and marks**

Documentation technique de produits — Écriture —

Partie 2: Alphabet latin, chiffres et signes



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Printed in Switzerland

Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

International Standards are drafted in accordance with the rules given in the ISO/IEC Directives, Part 3.

Draft International Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an International Standard requires approval by at least 75 % of the member bodies casting a vote.

Attention is drawn to the possibility that some of the elements of this part of ISO 3098 may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights.

International Standard ISO 3098-2 was prepared by Technical Committee ISO/TC 10, *Technical drawings, product definition and related documentation*, Subcommittee SC 1, *Basic conventions*.

This second edition of ISO 3098-2 cancels and replaces the first edition (ISO 3098-1:1974), which has been technically revised.

ISO 3098 consists of the following parts, under the general title *Technical product documentation — Lettering*:

- *Part 0: General requirements* [becomes Part 1 with the next revision]
- *Part 2: Latin alphabet, numerals and marks*
- *Part 3: Greek alphabet*
- *Part 4: Diacritical and particular marks for the Latin alphabet*
- *Part 5: CAD lettering of the Latin alphabet, numerals and marks*
- *Part 6: Cyrillic alphabet*

Technical product documentation — Lettering —

Part 2: Latin alphabet, numerals and marks

1 Scope

This part of ISO 3098 specifies the Latin alphabet, numerals and marks for use on technical drawings and associated documents. It primarily concerns letters written with the aid of stencils, but is equally applicable to freehand lettering or other appropriate methods.

2 Normative reference

The following normative document contains provisions which, through reference in this text, constitute provisions of this part of ISO 3098. For dated references, subsequent amendments to, or revisions of, this publication do not apply. However, parties to agreements based on this part of ISO 3098 are encouraged to investigate the possibility of applying the most recent edition of the normative document indicated below. For undated references, the latest edition of the normative document referred to applies. Members of ISO and IEC maintain registers of currently valid International Standards.

ISO 3098-0:1997, *Technical product documentation — Lettering — Part 0: General requirements*.

3 General requirements and dimensions

For the general requirements and the dimensions of characters, numerals and marks, see ISO 3098-0.

To obtain constant line density, avoid blotting at intersecting lines and facilitate writing, the characters shall be formed so that lines cross, or meet, at approximate right angles.

4 Examples

The following examples are given as a guide to illustrate the application of general requirements and dimensions of the Latin alphabet, numerals and marks.