

Transport services - Logistics - Glossary of terms

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EESTI STANDARDI EESSÕNA

NATIONAL FOREWORD

<p>Käesolev Eesti standard EVS-EN 14943:2006 sisaldab Euroopa standardi EN 14943:2005 ingliskeelset teksti.</p> <p>Käesolev dokument on jõustatud 27.02.2006 ja selle kohta on avaldatud teade Eesti standardiorganisatsiooni ametlikus väljaandes.</p> <p>Standard on kättesaadav Eesti standardiorganisatsioonist.</p>	<p>This Estonian standard EVS-EN 14943:2006 consists of the English text of the European standard EN 14943:2005.</p> <p>This document is endorsed on 27.02.2006 with the notification being published in the official publication of the Estonian national standardisation organisation.</p> <p>The standard is available from Estonian standardisation organisation.</p>
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<p>Käsitlusala: This European Standard establishes definitions for commonly used terms in logistics. It encompasses all aspects of logistics and supply chain management including transport.</p>	<p>Scope: This European Standard establishes definitions for commonly used terms in logistics. It encompasses all aspects of logistics and supply chain management including transport.</p>
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English Version

Transport services - Logistics - Glossary of terms

Services de transport - Logistique - Glossaire de termes

Transportdienstleistungen - Logistik - Glossar

This European Standard was approved by CEN on 4 November 2005.

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EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG

Management Centre: rue de Stassart, 36 B-1050 Brussels

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Foreword

This European Standard (EN 14943:2005) has been prepared by Technical Committee CEN/TC 320 "Transport - Logistics and services", the secretariat of which is held by DS.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by June 2006, and conflicting national standards shall be withdrawn at the latest by June 2006.

This European Standard has been prepared by Working Group 6 "Transport Services: Logistics" of CEN/TC 320 "Transport Services".

According to the CEN/CENELEC Internal Regulations, the national standards organizations of the following countries are bound to implement this European Standard: Austria, Belgium, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, Switzerland and United Kingdom.

Introduction

Logistics is now widely recognised as a highly important function of every organisation dealing with physical goods (and of many that do not). In order to make it work effectively along the total physical and information chains of supply, delivery and planning, it uses a number of terms that, while in frequent use, are rarely fully defined. The wider dissemination of logistics concepts has brought about the creation of new terms and changes in meaning of older terms; these need to be understood throughout Europe.

Although the word "logistics" has military origins, the concepts and functions of logistics are nowadays adopted by all kinds of private-sector and public-sector organisations as well as in the military sector. In this European Standard the terms are defined with reference to the needs of commercial organisations, i.e. business systems. Most of the definitions are also appropriate for non-commercial organisations.

In preparing this list of terms stringent selection criteria have been applied. The Glossary lists only those terms that have a realistic relationship with logistics. Terms of a general nature, having a meaning which is identical to or very similar to the definition to be found in a conventional dictionary, are not listed.

Similarly, terms which are frequently used in a logistics environment but which originate from a different business function or are of a specialist nature are not listed. This refers in particular to terms in the areas of:

- finance;
- commerce, including payment terms;
- information technology;
- mathematics.

Terms are defined by reference to their usage in European organisations, although some terms and definitions of American origin that have achieved wide acceptance are also included.

Important sources of information have included:

- *Terminology in Logistics: Terms & Definitions*. European Logistics Association (ELA), Brussels, 1994
- *BS 5191 Production Planning and Control Terms - Vocabulary*. British Standards Institution (BSi), London (new edition in press).
- *APICS Dictionary (10th edition)*. APICS, Falls Church, VA, USA, 2000

Where possible, reference has been made to existing *de jure* and *de facto* standards such as:

- *UN Trade Data Elements Directory*
- Delivery conditions as described by the International Chamber of Commerce

- *UN / EDIFACT: United Nations Electronic Data Interchange for Administration and Transport*. Economic Commission for Europe, ISBN 92-1-116650.

Throughout, consistency with terms used in ISO, EDI and other publications has been sought.

This Glossary is an update and extension of pEN 12777, although some terms which are now considered out-of-date have been eliminated. A number of new terms have been added as a consequence of new developments in the field of logistics.

The sequence of entries in the Glossary is purely alphabetical, for simplicity and ease of use. In addition an Annexe provides a categorisation of terms. A second Annex lists logistics-related acronyms.

A recent CEN Report (CR 13908), prepared by CEN/TC 273/WG 4 “Logistics Performance Measures, Requirements and Measuring Methods”, deals comprehensively with the definition and measurement of performance in logistics. Consequently only a limited number of logistics performance indicators has been included in this Glossary of terms.