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Simultaneous interpreting - Permanent booths -  
Requirements (ISO 2603:2016)

## EESTI STANDARDI EESSÕNA

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Standard on jõustunud sellekohase teate avaldamisega EVS Teatajas	This standard has been endorsed with a notification published in the official bulletin of the Estonian Centre for Standardisation.
Euroopa standardimisorganisatsioonid on teinud Euroopa standardi rahvuslikele liikmetele kättesaadavaks 21.12.2016.	Date of Availability of the European standard is 21.12.2016.
Standard on kättesaadav Eesti Standardikeskusest.	The standard is available from the Estonian Centre for Standardisation.

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EUROPEAN STANDARD

EN ISO 2603

NORME EUROPÉENNE

EUROPÄISCHE NORM

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English Version

## Simultaneous interpreting - Permanent booths - Requirements (ISO 2603:2016)

Interprétation simultanée - Cabines permanentes -  
Exigences (ISO 2603:2016)

Simultandolmetschen - Ortsfeste Kabinen -  
Anforderungen (ISO 2603:2016)

This European Standard was approved by CEN on 12 November 2016.

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EUROPEAN COMMITTEE FOR STANDARDIZATION  
COMITÉ EUROPÉEN DE NORMALISATION  
EUROPÄISCHES KOMITEE FÜR NORMUNG

**CEN-CENELEC Management Centre: Avenue Marnix 17, B-1000 Brussels**

## European foreword

This document (EN ISO 2603:2016) has been prepared by Technical Committee ISO/TC 37 "Terminology and other language and content resources".

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by June 2017, and conflicting national standards shall be withdrawn at the latest by June 2017.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN [and/or CENELEC] shall not be held responsible for identifying any or all such patent rights.

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### Endorsement notice

The text of ISO 2603:2016 has been approved by CEN as EN ISO 2603:2016 without any modification.

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## Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see [www.iso.org/directives](http://www.iso.org/directives)).

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For an explanation on the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see the following URL: [www.iso.org/iso/foreword.html](http://www.iso.org/iso/foreword.html).

The committee responsible for this document is ISO/TC 37, *Terminology and other language and content resources*, Subcommittee SC 5, *Translation, interpreting and related technology*.

This fourth edition cancels and replaces the third edition (ISO 2603:1998), which has been technically revised.

## Introduction

A number of basic aspects shall be considered when equipping a conference venue with permanent booths. As interpreting is an activity that requires high concentration, stress factors have to be avoided, and the working environment accordingly has to meet the highest ergonomic standards and provide an environment that enables interpreters to carry out their work properly.

This document addresses the following:

- a) sound insulation, both from the noise transmitted from the booth's environment to a booth and vice versa and from noise passing from one booth to another;
- b) good visual communication between the interpreters and the participants in the event;
- c) adequate working conditions for the interpreters, whose booths are their workplace, such as to enable them to sustain the intense effort of concentration required throughout the day's work.

# Simultaneous interpreting — Permanent booths — Requirements

## 1 Scope

This document provides requirements and recommendations for building and renovating permanent booths for simultaneous interpreting in new and existing buildings. This document also ensures the usability and accessibility of booths for all interpreters, including those with special needs.

It is applicable to all types of permanent booths, using built-in or portable equipment.

In conjunction with either this document or ISO 4043, ISO 20108 and ISO 20109 provide the relevant requirements both for the quality and transmission of sound and image provided to interpreters and for the equipment needed in the booths.

## 2 Normative references

The following documents are referred to in the text in such a way that some or all of their content constitutes requirements of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO 717-1, *Acoustics — Rating of sound insulation in buildings and of building elements — Part 1: Airborne sound insulation*

ISO 3382-2, *Acoustics — Measurement of room acoustic parameters — Part 2: Reverberation time in ordinary rooms*

ISO 7730, *Ergonomics of the thermal environment — Analytical determination and interpretation of thermal comfort using calculation of the PMV and PPD indices and local thermal comfort criteria*

ISO 8995-1, *Lighting of work places — Part 1: Indoor*

ISO 16283-1, *Acoustics — Field measurement of sound insulation in buildings and of building elements — Part 1: Airborne sound insulation*

ISO 20109:2016, *Simultaneous interpreting — Equipment — Requirements*

ISO 21542, *Building construction — Accessibility and usability of the built environment*

## 3 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

ISO and IEC maintain terminological databases for use in standardization at the following addresses:

- IEC Electropedia: available at <http://www.electropedia.org/>
- ISO Online browsing platform: available at <http://www.iso.org/obp>

### 3.1

#### **simultaneous interpreting**

mode of interpreting performed while a speaker is still speaking or signing

Note 1 to entry: The activity requires specialized equipment.