

**CEN**

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**WORKSHOP**

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**AGREEMENT**

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## Value added purchasing management - Part 1: General criteria

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## **Foreword**

CWA 15896-1:2008 was prepared by the CEN Workshop 30 – Purchasing Management

The production of this CWA (CEN Workshop Agreement) was formally accepted at the Workshop's kick-off meeting on 30 May 2007 in Brussels.

The final review/endorsement round for this CWA was successfully closed on 29 September 2008. The final text of this CWA was submitted to CEN for publication on 03 November 2008.

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Comments or suggestions from the users of the CEN Workshop Agreement are welcome and should be addressed to the CEN Management Centre

The CEN Workshop members who have supported the document are (in alphabetical order):

**ABCAL**, Association Belge des Cadres d'Achat et de Logistique, Belgium  
**ADACI**, Italian Association of Purchasing and Supply Management, Italy  
**AERCE**, Asociación Española de Profesionales de Compras, Contratación y Aprovisionamientos, Spain  
**BMEnet GmbH**, Germany  
**BMO**, Austrian Federal Association of Purchasing and Logistics, Austria  
**CIPS**, Chartered Institute of Purchasing & Supply, United Kingdom  
**DILF**, Danish Purchasing and Logistic Forum, Denmark  
**ECPS, European Council of Purchasing and Supply**<sup>1</sup>  
**Finmeccanica** Group Services, Italy  
**HPI**, Hellenic Purchasing Institute, Greece  
**IIPM**, Irish Institute of Purchasing and Materials Management, Ireland  
**NEVI**, Nederlandse Vereniging voor Inkoop Management, Netherlands  
**VIB**, Vereniging voor Inkoop en Bedrijfslogistiek, Belgium

The CWA **Value Added Purchasing Management** consists of the following parts:

- Part 1: General criteria
- Part 2: Accredited structure and process for certification bodies

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<sup>1</sup> The countries in ECPS are: Austria, Belgium, Croatia, Denmark, Finland, France, Germany, Greece, Hungary, Ireland, Israel, Italy, Netherlands, Norway, Poland, Portugal, Spain, Slovenia, Sweden, Switzerland and United Kingdom

## Introduction

This CEN Workshop Agreement on Value Added Purchasing Management (hereafter to be called the CWA PUMA) specifies the requirements of a robust Purchasing and Supply Management Function Team and a set of well-structured Purchasing policies, processes and procedures.

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## 1 Scope

This CWA PUMA follows principles of good Purchasing practice and is applicable to all Purchasing Organisations in any part of the world.

Organisations that adopt the principles of this CWA PUMA, or are certified to this CWA PUMA, will achieve, competitive advantage, commercial differentiation and value added service excellence through improved effectiveness, efficiency and communication.

High-performing organisations are most likely to have high-performing Purchasing Teams and a robust framework of Purchasing policies, processes and procedures.

## 2 Normative Documents

This CWA Purchasing Management is aligned with other approved standards commonly applied in major and minor organisations.

For instance:

- Health and Safety (OHSAS 18xxx a.o.)
- Environmental Management (ISO 14xxx a.o.)
- Quality Management (ISO 9xxx a.o.)
- Information Technology and Communications Security (ISO 21xxx, 24xxx a.o.),
- UN Global Compact
- Sustainability
- Corporate Social Responsibility
- OTHERS

and with current management procedures, policies and systems standards.

## 3 Definitions

For the purposes of this CWA PUMA, the following key definitions apply.

**3.1 'Disposal'** shall mean the removal of unwanted and surplus Products, waste, scrap and obsolete equipment.

**3.2 'Head of Purchasing'** shall mean the leader of the Purchasing Department.

**3.3 'Organisation'** shall mean company, business, institution or their equivalents.

**3.4 'Product'** shall mean goods, services, commodities, materials, equipment, supplies, capital equipment, investment or their equivalents.

**3.5 'Purchasing'** shall mean the totality of the process of acquisition including the meanings of procurement, sourcing, requisitioning, commissioning, and the functions of sourcing, receiving, post contract management and disposal operations. It does not include stores management and logistics that are aspects of the wider subject of Supply Chain Management.

**3.6 'Purchasing Department'** shall mean the team of Purchasing professionals who manage Purchasing on behalf of the Organisation.

**3.7 'Purchasing Team'** shall mean the members of the Purchasing Department who are led by a Head of Purchasing.

**3.8 'CWA PUMA'** shall mean CEN Workshop Agreement on Purchasing Management.

**3.9 'Supplier'** shall mean contractors, sub-contractors, providers or their equivalents who agree to furnish Products for a certain price or consideration.