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**Tractors, machinery for agriculture  
and forestry, powered lawn and  
garden equipment — Operator's  
manuals — Content and format**

*Tracteurs, matériels agricoles et forestiers, matériel à moteur pour  
jardins et pelouses — Manuels d'utilisation — Contenu et présentation*



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## Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see [www.iso.org/directives](http://www.iso.org/directives)).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see [www.iso.org/patents](http://www.iso.org/patents)).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation on the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the WTO principles in the Technical Barriers to Trade (TBT) see the following URL: [Foreword - Supplementary information](#)

The committee responsible for this document is ISO/TC 23, *Tractors and Machinery for Agriculture and Forestry*, Subcommittee SC 14, *Operator controls, operator symbols and other displays, operator manuals*.

This fourth edition cancels and replaces the third edition (ISO 3600:1996), which has been technically revised.

## Introduction

In the preparation of this International Standard, consideration has been given to the fact that manuals are expected to be available for both operators and service technicians. Operators need to have a manual, giving guidance for the correct use and routine basic service and preventive maintenance of the machine and its equipment and attachments. It is expected that such a manual be clear and simple to understand, that it contains warnings for foreseeable hazards as well as definitions of terms, and that the units, symbols, and pictorials used comply with the relevant International Standards.



# Tractors, machinery for agriculture and forestry, powered lawn and garden equipment — Operator's manuals — Content and format

## 1 Scope

This International Standard specifies the content and gives guidance on the format of operator's manuals for tractors, machinery for agriculture and forestry, and powered lawn and garden equipment. It is intended to assist manufacturers of the machinery in the drafting and presentation of these manuals. Manuals intended for use by a service technician are not within the scope of this International Standard.

## 2 Normative references

The following documents, in whole or in part, are normatively referenced in this document and are indispensable for its application. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO 11684, *Tractors, machinery for agriculture and forestry, powered lawn and garden equipment — Safety signs and hazard pictorials — General principles*

## 3 Terms and definitions

For the purpose of this document, the following terms and definitions apply.

### 3.1

#### **operator**

person using the machine for the purpose intended by the manufacturer and complying with the information for operation, including safety practices, as specified by the manufacturer in the operator's manual and by signs on the machine

### 3.2

#### **normal operation and service**

use of the machine for the purpose intended by the manufacturer by an operator

### 3.3

#### **service technician**

person specifically trained to service, maintain, diagnose problems, and repair the machine

## 4 Content of operator's manuals

### 4.1 Basic information

#### 4.1.1 General

The information specified in [4.1.2](#) through [4.1.9](#) shall be included as appropriate and applicable to the machine. It is recommended that the information be presented in the order shown in [4.1.2](#) through [4.1.9](#) but deviations may be made to suit particular machines or situations.

#### 4.1.2 Identification of manual

4.1.2.1 The following information shall be shown on the front cover: