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**Space systems — Programme  
management — Statement of work**

*Systèmes spatiaux — Gestion de programme — Déclaration de travail*



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## Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see [www.iso.org/directives](http://www.iso.org/directives)).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see [www.iso.org/patents](http://www.iso.org/patents)).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation on the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the WTO principles in the Technical Barriers to Trade (TBT) see the following URL: [Foreword - Supplementary information](#)

The committee responsible for this document is ISO/TC 20, *Aircraft and space vehicles*, Subcommittee SC 14, *Space systems and operations*.

## Introduction

This International Standard defines the process and contents of statement of work (SOW) for space systems. The SOW shall define the customer management requirements and activities to satisfy the contract requirements. The SOW is the baseline of business agreement to develop the management requirements of a space system.

This International Standard contributes to the satisfaction of quality and on time delivery of space systems, subsystems and components.

This International Standard provides the significant process and tools to meet the contract management requirements and acts as a supplement to ISO 14300-1.

This International Standard helps to develop a statement of work applicable to all types of space systems, all product elements, and projects.



# Space systems — Programme management — Statement of work

## 1 Scope

This International Standard provides an overview of the purpose and descriptions of statement of work (SOW), its required contents, and process for developing the document.

This International Standard is applicable to all types of space systems, product elements, and projects.

## 2 Normative references

The following documents, in whole or in part, are normatively referenced in this document and are indispensable for its application. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO 10007, *Quality management systems — Guidelines for configuration management*

ISO 10795, *Space systems — Programme management and quality — Vocabulary*

ISO 14300-1, *Space systems — Programme management — Part 1: Structuring of a project*

ISO 14300-2, *Space systems — Programme management — Part 2: Product assurance*

ISO 16091, *Space systems — Integrated logistic support*

ISO 16192, *Space systems — Experience gained in space projects (Lessons learned) — Principles and guidelines*

ISO 17666, *Space systems — Risk management*

ISO 27026, *Space systems — Programme management — Breakdown of project management structures*

## 3 Terms, definitions and abbreviated terms

### 3.1 Terms and definitions

For the purposes of this document, the terms and definitions given in ISO 10795 and the following apply.

#### 3.1.1

##### **management requirement**

formalized statement in the statement of work made exclusively to describe what to deliver and to specify the work to be performed, excluding the technical performance

#### 3.1.2

##### **mission statement**

document expressing the set of collected needs

Note 1 to entry: The mission statement is a document established by the customer, which reflects the users needs, and is used as input to all phases of a space system project.