CEN

WORKSHOP

AGREEMENT

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English version

Value added purchasing management - Part 2: Accredited structure and process for certification bodies

This CEN Workshop Agreement has been drafted and approved by a Workshop of representatives of interested parties, the constitution of which is indicated in the foreword of this Workshop Agreement.

The formal process followed by the Workshop in the development of this Workshop Agreement has been endorsed by the National Members of CEN but neither the National Members of CEN nor the CEN Management Centre can be held accountable for the technical content of this CEN Workshop Agreement or possible conflicts with standards or legislation.

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EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG

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Foreword

CWA 15896-2:2008 was prepared by the CEN Workshop 30 – Purchasing Management

The production of this CWA (CEN Workshop Agreement) was formally accepted at the Workshop's kick-off meeting on 30 May 2007 in Brussels.

The final review/endorsement round for this CWA was successfully closed on 29 September 2008. The final text of this CWA was submitted to CEN for publication on 03 November 2008

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Comments or suggestions from the users of the CEN Workshop Agreement are welcome and should be addressed to the CEN Management Centre

The CEN Worshop members who have supported the document are (in alphabetical order):

ABCAL, Association Belge des Cadres d'Achat et de Logistique, Belgium
ADACI, Italian Association of Purchasing and Supply Management, Italy
AERCE, Asociación Española de Profesionales de Compras, Contratación y Aprovisionamientos, Spain
BMEnet GmbH, Germany
BMO, Austrian Federal Association of Purchasing and Logistics, Austria
CIPS, Chartered Institute of Purchasing & Supply, United Kingdom
DILF, Danish Purchasing and Logistic Forum, Denmark
ECPS, European Council of Purchasing and Supply[1]
Finmeccanica Group Services, Italy
HPI, Hellenic Purchasing Institute, Greece
IIPM, Irish Institute of Purchasing and Materials Management, Ireland
NEVI, Nederlandse Vereniging voor Inkoop Management, Netherlands
VIB, Vereniging voor Inkoop en Bedrijfslogistiek, Belgium

The CWA **Value Added Purchasing Management** consists of the following parts:

Part 1: General Criteria
Part 2: Accredited structure and process for certification bodies

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[1] The countries in ECPS are: Austria, Belgium, Croatia, Denmark, Finland, France, Germany, Greece, Hungary, Ireland, Israel, Italy, Netherlands, Norway, Poland, Portugal, Spain, Slovenia, Sweden, Switzerland and United Kingdom

Introduction

This CEN Workshop Agreement on Value Added Purchasing Management (hereafter to be called the CWA PUMA) specifies the requirements of a robust Purchasing and Supply Management Function Team and a set of well-structured Purchasing policies, processes and procedures.

1 Scope

This document is intended to show the outline for a certification scheme whereby organisations can have their operational processes for their purchasing management activities assessed against agreed criteria and be certified as conforming to those criteria by a competent impartial body.

As part of the scheme the assessment criteria must be recognised and accepted as appropriate by all relevant parties, nationally or internationally, and the certification bodies must demonstrate their competence to carry out the assessment and certifying activities through accreditation to international standards by independent authoritative national accreditation organisations.

2 Normative references

The following referenced documents are indispensable for the application of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO/IEC 17000:2004 *Conformity assessment — Vocabulary and general principles*
ISO/IEC 17021:2006 *Conformity assessment — Requirements for bodies providing audit and certification of management systems*
EN 45011: 1998 *General requirements for bodies operating product certification systems (ISO/IEC Guide 65:1996)*

3 Terms and definitions

For the purposes of this document, the terms in the International Standard EN ISO/IEC 17000:2004 apply. For the convenience of the CWA user, the following key definitions are quoted below..

3.1
Accreditation
Third-party attestation related to a conformity assessment body conveying formal demonstration of its competence to carry out specific conformity assessment tasks.

[ISO/IEC 17000: definition 5.6]

In other words: **accreditation** *is the process whereby an authoritative body declares that the certification body is competent to undertake the specified assessment activities according to laid down procedures.*

Examples of recognised accreditation criteria include ISO/IEC 17021, ISO/IEC 17024, EN 45011 etc.

3.2
Certification
Third-party attestation related to products, processes, systems or persons.

[ISO/IEC 17000: definition 5.5]

In other words: **certification** *is the process whereby a competent organisation assesses a product etc. against some recognised defined criteria and declares it to conform to those criteria.*

Examples of certification criteria include ISO 9001, ISO 14001, product safety standards, industry normative protocols (e.g. CWA Purchasing Standard) etc.

4 Process Certification System - General

This is a system which has its own rules of procedure and management for carrying out process certification.

It must be based on technically suitable normative documents which define the specification for process conformance and which have been formulated in conjunction with representatives from the relevant business sector. The scheme must be designed to be: